

## Selection of Agency for Special Issue Publication and Technical Conference Pre-Proposal queries and replies

**Reference No:** 06-09/1/2021-DIR\_HR-OPS

**Project Name:** Special Issue Publication and Technical Conference

**Name of the Organisation:** Coalition for Disaster Resilient Infrastructure

**Title of Consulting Services:** Selection of Agency for Special Issue Publication and Technical Conference

The following table collates the comments/queries/requests received by CDRI by 11:59 pm (IST) on 29 July 2021 from all Agencies and replies of CDRI thereon. This document is being shared with all the Agencies along with the Requests for Proposal revised based on suggestions and comments in this document.

S. No.	Page No.	Clause	Comments / Query / request from Agency	CDRI Reply	Revised Clause
1			CDRI proposes 'Reimagining resilience of infrastructure post pandemic' as the theme for the special issue publication and technical conference. Is this theme confirmed or is it open to discussion and inputs from the Agency?	The theme is tentative and will be finalized by CDRI with inputs from the Agency.	
2			What role would CDRI play in content generation for the special issue and technical conference? Would you want: (a) a completely editorial independent project where based on the theme and proposed outcome, the Agency's	The special issue publication is envisioned as a hybrid model for content creation, where the agency and CDRI would jointly decide on the content and editors. The Agency will subsequently be responsible for delivering the outputs.	

			<p>editorial team would take care of the content creation independently?</p> <p>(b) CDRI would share published articles and content with the Agency of authors working with CDRI.</p> <p>(c) want a hybrid model for content creation. Can you elaborate on this for better understanding of our editorial team so that accordingly we can propose a project?</p>		
3			<p>These will be 2 different proposals – special issue &amp; technical conference which may be handled by different departments within the Agency in different locations. Therefore, is it possible that we submit the proposal in either of the below options:</p> <p>(a) GBP for both</p> <p>(b) GBP for one and USD for second</p>	As per RFP, please state equivalent cost in INR & USD	
4			<p>Agency will certainly want to sign its own legal agreement with project terms and conditions before the commencement of the project which is a standard process within the organization. These agreements will be from the Agency and will need a formal signatory from CDRI side too. Is this agreeable with CDRI?</p>	As per RFP, CDRI contract template will be followed.	

5			<p>Depending on the scope of work, the timelines of the project will be proposed from the Agency's side to CDRI. Although we will try our best to make sure we are able to propose the deliverable within the suggested Timeline (month &amp; year), however in case it is not similar to the proposed timeline – how flexible can CDRI be? Can you list reasons of why these projects are important to you within the specified timelines – (for our internal review).</p>	<p>The Milestones s mentioned in the TOR Section of the RFP are to be met. Under special circumstances, a relaxation will be considered.</p>	
6	17		<p>Request for Proposal document mentions the 2 points as below: Point 12: Earnest Money Deposit Amount = INR 5,00,000/- (Rs. Five Lakh Only) Point 13: Performance Guarantee Amount = 10% of total cost of project As global publishers, the Agency's legal and finance team may not agree to this. Can CDRI forgo this clause?</p>	<ul style="list-style-type: none"> <li>• Earnest Money Deposit (EMD) is not required.</li> <li>• The Performance Guarantee will be considered on case-to-case basis.</li> </ul>	

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