

RETAINERSHIP OF A CONSULTANT FOR CDRI BIENNIAL REPORT ON GLOBAL INFRASTRUCTURE RESILIENCE

1. Background

About CDRI

The Coalition for Disaster Resilient Infrastructure (CDRI) is a partnership of national governments, UN agencies and programmes, multilateral development banks and financing mechanisms, the private sector, and knowledge institutions that aims to promote the resilience of new and existing infrastructure systems to climate and disaster risks in support of sustainable development.

Vision

CDRI seeks to rapidly expand the development and retrofit of resilient infrastructure to respond to the SDG of expanding universal access to basic services, enabling prosperity and decent work.

Mission

To support countries to upgrade their systems to ensure disaster and climate resilience of existing and future infrastructure.

Strategic Work Plan 2023-2026

CDRI's Strategic Work Plan 2023-26 describes the broad contours of its priority actions and planned initiatives in the next four years. The Strategic Work Plan sets out a clear direction for the Coalition to pursue a transformational agenda for DRI in response to a changing risk landscape and evolving on-ground realities of its members. In the next four years, the Coalition will continue to leverage the expertise of its Member Countries and partners to develop context-specific, innovative solutions for resilient infrastructure towards the achievement of national priorities and global commitments of its members.

With the Strategic Work Plan for 2023 – 2026, CDRI has set out the following strategic outcomes.

Strategic Outcome 1: A strong Coalition that has the membership, resources, and global leadership to drive global, national, regional, and local DRI action.

Strategic Outcome 2: Global DRI research, Coalition-led peer engagement, and CDRI-curated and generated knowledge promote risk-informed policy and practice.

Strategic Outcome 3: Enhanced capacities of government, private enterprises, and communities to implement post-disaster recovery and DRI action at scale.

CDRI Headquarters (Secretariat)

The CDRI Headquarter is established in New Delhi, India, to act as the Secretariat of the Coalition.

2. Objective

The CDRI intends to publish its 2nd Biennial Flagship report on Global Infrastructure Resilience titled Disaster and Climate Resilient Infrastructure. The report will be CDRI's principal vehicle for engaging and focusing the attention of a global audience of political leaders, policymakers, practitioners, and researchers. The Flagship report will contribute to the development of the Strategic Priorities of the CDRI, including Research and Knowledge Management and Communication and Partnerships.

3. Scope of Work

The consultant would provide substantive advice to the Director General of CDRI and to the Lead Specialist of the Biennial Report on the focus, development, structure, and production of the Biennial Report, including but not restricted to the following areas:

- Drafting of concept papers to further develop the conceptual framing of the Biennial Report, including reviewing and summarising contemporary knowledge and the available bibliography.
- Mentoring the entire Biennial team on the process of developing the Biennial Report and on developing an appropriate sequencing of the activities required to ensure successful delivery within the agreed time frame.
- Contributing to the identification and selection of potential partners for the different work-streams of the Biennial Report.
- Providing specialised technical advice and coordination support to the further development of the Global Risk Model and Resilience Index (GIRI) including the review of methodologies and outputs produced by technical partners.
- Drafting sections of the Biennial Report, if required, integrating the findings of contributing and position papers from partners.
- Participating in scoping meetings, workshops and other events required to develop the Biennial Report.
- Participating in briefings to CDRI partners, including the Government of India, G20 DRR Working Group and others as required.
- Identifying opportunities for outreach events to apply the findings of the Biennial Report with governments, regional and international organisations, and others.
- Developing proposals for educational programmes to extend the outreach of the Biennial Report, suggesting where appropriate partner institutions.

4. Schedule

The selected consultant/agency will sign an empanelment contract with CDRI. The actual work will be assigned through "Work Orders" specifying the number of (8-hour) workdays and timeline.

The dedication of the consultant would be calculated as an average of 6 – 7 days per calendar month (Approximately 90 days in a year) and managed through a system of timesheet reporting and invoice.

The modality of the timesheet reporting is to be agreed with CDRI at a later stage through the finalization of the consultancy contract.

The total period of the engagement of the consultant would be required to be two years (Approximately. 180 days in two years).

All work-related travel for the CDRI Biennial Report on Global Infrastructure Resilience and corresponding travel expenses, including DSA, would be reimbursed as per CDRI's Travel policy.

5. Qualifications and Experience

Qualifications:

- Post-graduate qualification covering research in infrastructure, engineering, architecture, earth sciences, disaster management, climate change, environment, knowledge management, policy, management, or another related field.
- A doctorate or equivalent degree in a field relevant to the profile's technical requirements is desirable.

Experience:

- Over 15 years of progressively responsible experience in research and publications related to disaster risk reduction, infrastructure resilience, climate change, sustainable development, environment, or related area is required.
- Demonstrable experience of high-quality research involving multiple research methods, tools and techniques, qualitative and quantitative approaches, and industry-driven research is required.
- Demonstrable experience in collaborative research to influence high-level leadership, policymakers, industry, and other external stakeholders is required.
- Experience in leadership positions at global organizations, including familiarity with internal organizational systems and processes related to procurement, team management, budgeting, resource allocation, etc.
- Experience in leadership positions, including leading complex planning processes, interacting with, and establishing productive cooperation with diverse partners comprising Governments, the UN, multilateral systems, industry, financial sector, knowledge, and Research institutions, is required.
- Track record of patents, publications in high-impact peer-reviewed journals, serving as editor or reviewer of international journals, publishing books/chapters, serving in technical or standard committees, etc., is desirable.
- Demonstrable experience in designing and delivering innovative capacity building on topics related to DRI in a variety of contexts is required.
- Experience working in the UN systems is desirable.
- Experience in hosting and representing organizations at high-level international conferences and events is desirable.
- Experience in research on key infrastructure sectors is desirable.

- Strong analytical, written, editing, and verbal skills for communicating with broad and diverse stakeholders, including the ability to present complex ideas in simple ways.

CDRI hereby invites you to submit your proposal with the following details:

1. Brief Introduction of the Consultant.
2. Qualification, Experience, and suitability for this assignment.
3. List of clients indicating the scope and magnitude of similar assignments where a similar assignment was carried out for an international organization of comparable stature in India as CDRI.
4. Financial proposal (Indicate per day all-inclusive professional fee).

6. Other Terms & Conditions

- The proposals should be valid for 30 days after the final submission date.
- CDRI reserves the right to cancel this call for proposal before or after the receipt of proposals or after opening the proposal and call for fresh proposals. CDRI also has the right to reject any proposal without assigning any reason.
- Proposals incomplete in any respect will not be considered.
- Please note that the consultant must clearly disclose the contractual and payment terms in its proposal.
- Please share proposals in two separate pdf files **1. Technical Proposal (Brief Introduction of the Consultant, Qualification, Experience, Clientele etc.)** **2. Financial Proposal.** **The Financial Proposal pdf should be password protected. The password FOR FINANCIAL PROPOSAL MUST NOT BE SHARED ALONG WITH PROPOSAL. The Password of the Financial proposal will be asked after the technical evaluation.**

The Consultants are requested to submit their proposal mentioned above EMAIL to tender.projects@cdri.world by **1600 Hrs on 18 January 2024**. Responses received after the stipulated time or not in accordance will be summarily rejected.

Please ensure that your proposal is sent ONLY on ABOVE MENTIONED email ID before the closing date & time. Proposals sent/copied to any other email ID (other than above) OR received after the bid closing date & time (mentioned above) will not be entertained.